INSTALLATION SAFETY OFFICE
FORT CAMPBELL, KENTUCKY

COLLATERAL DUTY SAFETY OFFICER AND EMPLOYEE SAFETY COMMITTEE MEETING

1ST QUARTER FY11

24 JANUARY 2011

CDSO & EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

AGENDA

- ❑ Call to Order/Opening Remarks — Mr. Munson
- ❑ 1QTR Accident Review — Mr. Jones
- ❑ Situational Awareness — Mr. Jones
- ❑ Safety Website Review — Mr. Scott
  Mrs. Hansen
  Mrs. Perry
- ❑ SOHAP Training / Report Requirements — Mr. Hight
- ❑ Winter Hazard / House Keeping Review — Mr. Wyatt

CDSO & EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

1ST Qtr Accident Review

1ST Qtr Accident Review

- **WHAT: CAUSE CATEGORY**
  - **OVEREXERTION: 53% of Q1 accidents (9)**
  - **FALL: 35% of Q1 accidents (6)**

WHY: ROOT CAUSE

- **SITUATIONAL AWARENESS 59% of Q1 accidents(10)**
- **IMPROPER LIFTING 35% of Q1 accidents (6)**

WHERE: LOCATION

- **CYSS / DFMWR / DES**

CDSO & EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

Situational Awareness

Situational Awareness

- **Definition: The ability to identify, process, and comprehend the critical elements of information about what is happening to the team with regards to the mission.**

- **BLUF: "It's knowing what's going on around you"!**

Situational Awareness

- **Consequences of Loss: Increase in the potential for human loss!**
- **Clues to Loss: Loss of SA usually occurs over a period of time and will leave a trail of clues.**
  - **Clues that indicate loss of SA:**
    - **Confusion or gut feeling – feeling that thing's are not right!**
    - **Use of improper procedures – puts the individual or team in a gray area. NO ONE can predict outcome with certainty.**
    - **Departure from regulations – violating procedures, consequences of our actions cannot be predicted with any degree of certainty.**
    - **Fixation or preoccupation – preoccupied with personal matters results in the loss of one's ability to detect other important information.**

Situational Awareness

- **Maintenance of Situation Awareness: Begins with effective communication!**
  - **Recognize and make others aware when the team deviates from standard procedures.**
  - **Monitor the performance of other team members.**
  - **Identify potential or existing problems (i.e. equipment-related or operational)**
  - **Demonstrate Awareness of task performance**
  - **Continue to assess and reassess the situation in relation to the mission goal(s)**

Situational Awareness

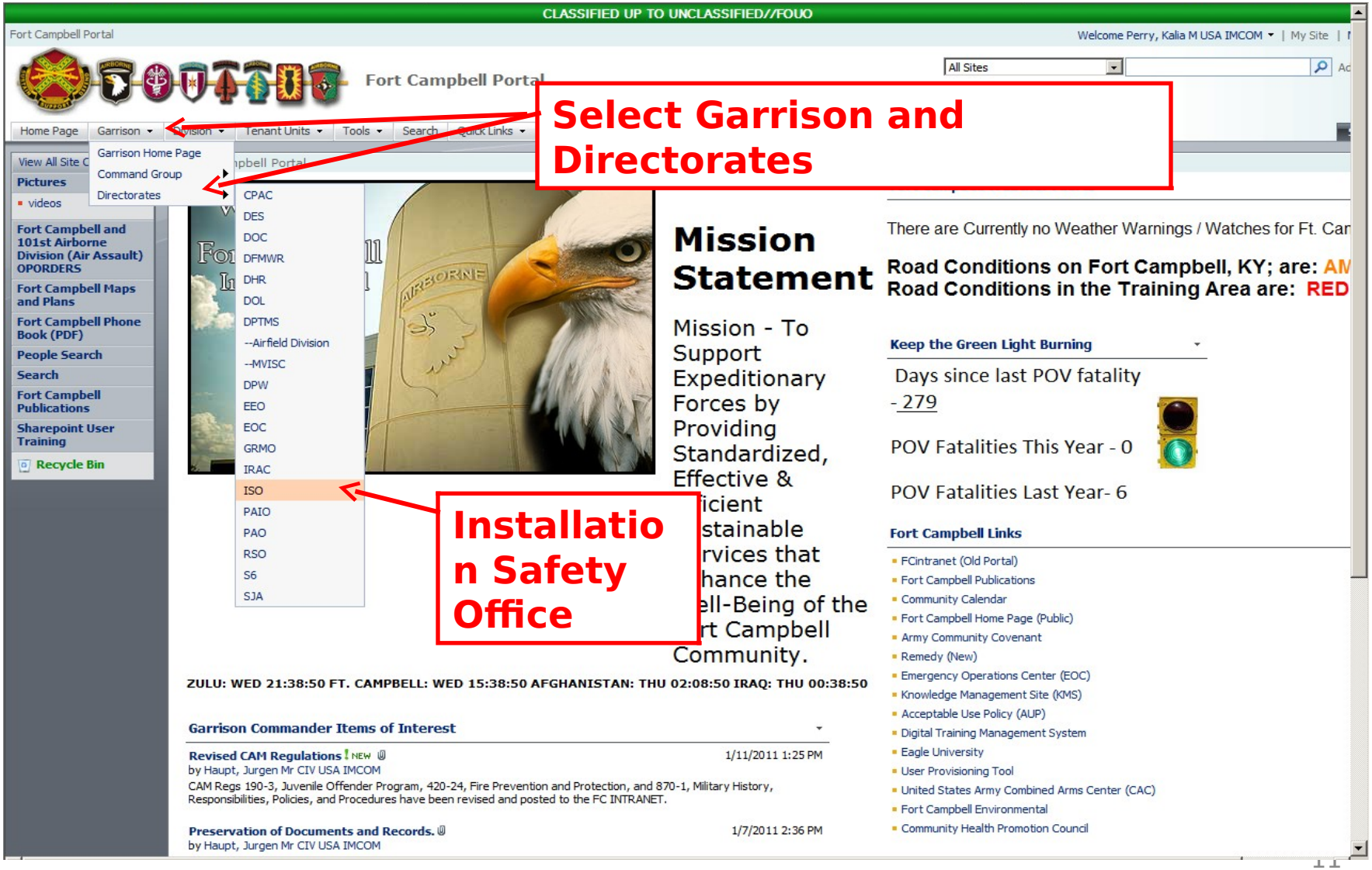
- **Barriers to Situational Awareness:**
  - Perception based on faulty information processing
  - Excessive motivation
  - Complacency
  - Overload
  - Fatigue
  - Poor Communication

CDSO & EMPLOYEE SAFTEY COMMITTEE MEETING

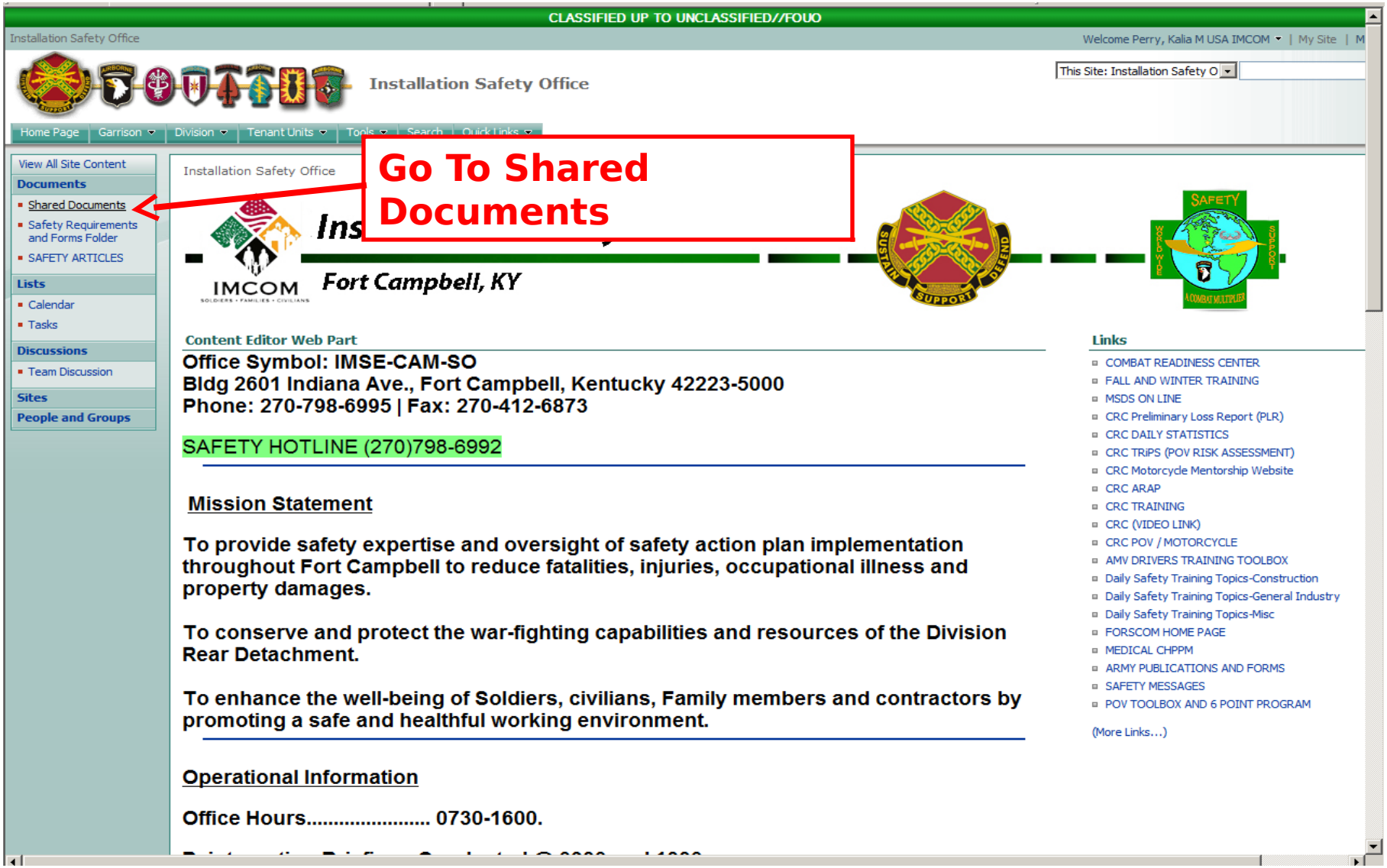
1QTR FY11

Installation Safety Office Websites

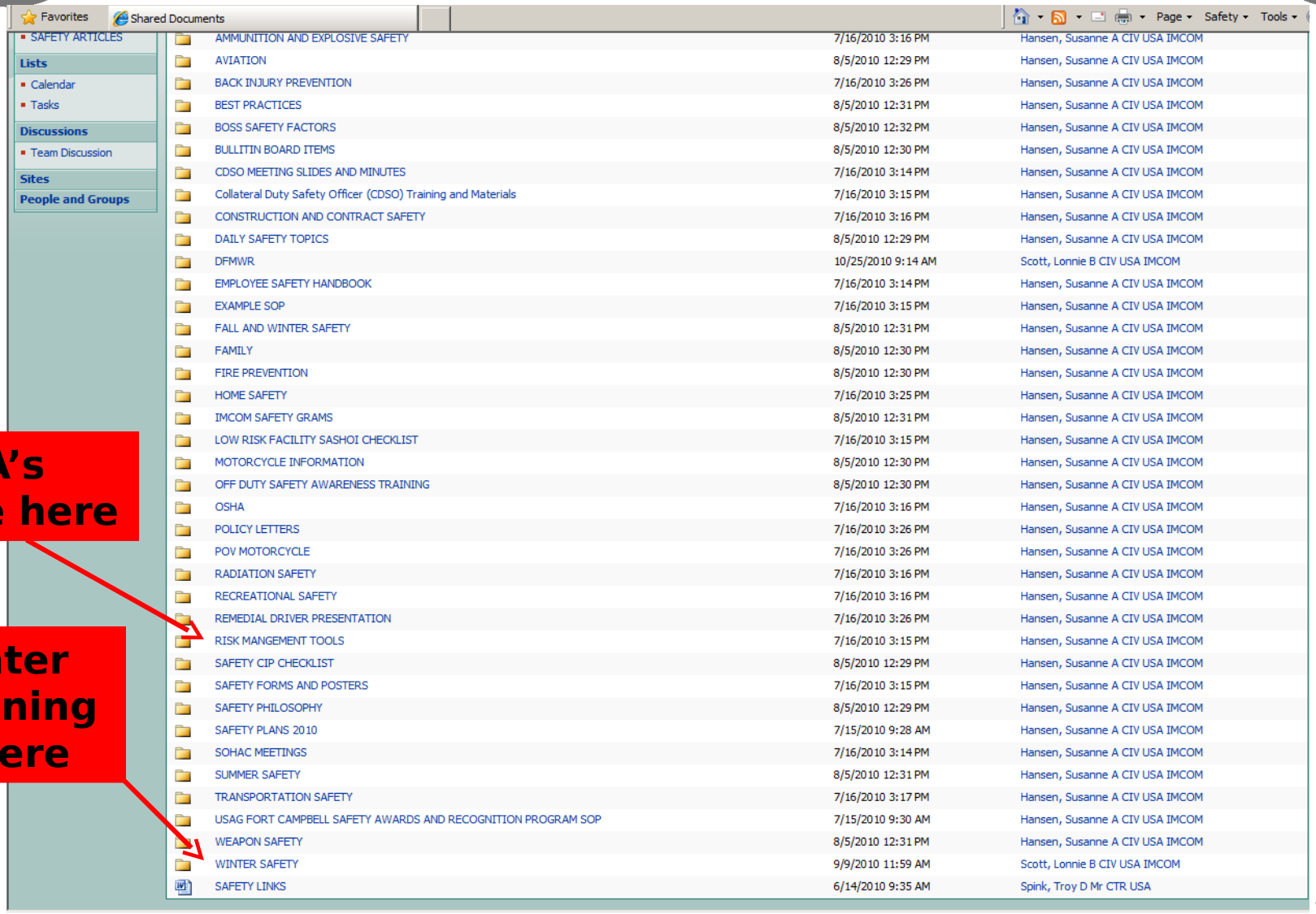
Safety Website (Intranet)



Safety Website (Intranet)



Safety Website (Intranet)


Favorites
Shared Documents
Page
Safety
Tools
SAFETY ARTICLES
Lists
Calendar
Tasks
Discussions
Team Discussion
Sites
People and Groups
AMMUNITION AND EXPLOSIVE SAFETY 7/16/2010 3:16 PM Hansen, Susanne A CIV USA IMCOM
AVIATION 8/5/2010 12:29 PM Hansen, Susanne A CIV USA IMCOM
BACK INJURY PREVENTION 7/16/2010 3:26 PM Hansen, Susanne A CIV USA IMCOM
BEST PRACTICES 8/5/2010 12:31 PM Hansen, Susanne A CIV USA IMCOM
BOSS SAFETY FACTORS 8/5/2010 12:32 PM Hansen, Susanne A CIV USA IMCOM
BULLITIN BOARD ITEMS 8/5/2010 12:30 PM Hansen, Susanne A CIV USA IMCOM
CDSO MEETING SLIDES AND MINUTES 7/16/2010 3:14 PM Hansen, Susanne A CIV USA IMCOM
Collateral Duty Safety Officer (CDSO) Training and Materials 7/16/2010 3:15 PM Hansen, Susanne A CIV USA IMCOM
CONSTRUCTION AND CONTRACT SAFETY 7/16/2010 3:16 PM Hansen, Susanne A CIV USA IMCOM
DAILY SAFETY TOPICS 8/5/2010 12:29 PM Hansen, Susanne A CIV USA IMCOM
DFMWR 10/25/2010 9:14 AM Scott, Lonnie B CIV USA IMCOM
EMPLOYEE SAFETY HANDBOOK 7/16/2010 3:14 PM Hansen, Susanne A CIV USA IMCOM
EXAMPLE SOP 7/16/2010 3:15 PM Hansen, Susanne A CIV USA IMCOM
FALL AND WINTER SAFETY 8/5/2010 12:31 PM Hansen, Susanne A CIV USA IMCOM
FAMILY 8/5/2010 12:30 PM Hansen, Susanne A CIV USA IMCOM
FIRE PREVENTION 8/5/2010 12:30 PM Hansen, Susanne A CIV USA IMCOM
HOME SAFETY 7/16/2010 3:25 PM Hansen, Susanne A CIV USA IMCOM
IMCOM SAFETY GRAMS 8/5/2010 12:31 PM Hansen, Susanne A CIV USA IMCOM
LOW RISK FACILITY SASHOI CHECKLIST 7/16/2010 3:15 PM Hansen, Susanne A CIV USA IMCOM
MOTORCYCLE INFORMATION 8/5/2010 12:30 PM Hansen, Susanne A CIV USA IMCOM
OFF DUTY SAFETY AWARENESS TRAINING 8/5/2010 12:30 PM Hansen, Susanne A CIV USA IMCOM
OSHA 7/16/2010 3:16 PM Hansen, Susanne A CIV USA IMCOM
POLICY LETTERS 7/16/2010 3:26 PM Hansen, Susanne A CIV USA IMCOM
POV MOTORCYCLE 7/16/2010 3:26 PM Hansen, Susanne A CIV USA IMCOM
RADIATION SAFETY 7/16/2010 3:16 PM Hansen, Susanne A CIV USA IMCOM
RECREATIONAL SAFETY 7/16/2010 3:16 PM Hansen, Susanne A CIV USA IMCOM
REMEDIAL DRIVER PRESENTATION 7/16/2010 3:26 PM Hansen, Susanne A CIV USA IMCOM
RISK MANGEMENT TOOLS 7/16/2010 3:15 PM Hansen, Susanne A CIV USA IMCOM
SAFETY CIP CHECKLIST 8/5/2010 12:29 PM Hansen, Susanne A CIV USA IMCOM
SAFETY FORMS AND POSTERS 7/16/2010 3:15 PM Hansen, Susanne A CIV USA IMCOM
SAFETY PHILOSOPHY 8/5/2010 12:29 PM Hansen, Susanne A CIV USA IMCOM
SAFETY PLANS 2010 7/15/2010 9:28 AM Hansen, Susanne A CIV USA IMCOM
SOHAC MEETINGS 7/16/2010 3:14 PM Hansen, Susanne A CIV USA IMCOM
SUMMER SAFETY 8/5/2010 12:31 PM Hansen, Susanne A CIV USA IMCOM
TRANSPORTATION SAFETY 7/16/2010 3:17 PM Hansen, Susanne A CIV USA IMCOM
USAG FORT CAMPBELL SAFETY AWARDS AND RECOGNITION PROGRAM SOP 7/15/2010 9:30 AM Hansen, Susanne A CIV USA IMCOM
WEAPON SAFETY 8/5/2010 12:31 PM Hansen, Susanne A CIV USA IMCOM
WINTER SAFETY 9/9/2010 11:59 AM Scott, Lonnie B CIV USA IMCOM
SAFETY LINKS 6/14/2010 9:35 AM Spink, Troy D Mr CTR USA

JHA's are here

Winter Training is here

Safety Website (Internet)

Go to: www.campbell.army.mil

CLASSIFIED UP TO UNCLASSIFIED//FOUO
Fort Campbell Portal
Welcome Hansen, Susanne A CIV USA IMCOM | My Site | My Links
All Sites
Advanced Search
Fort Campbell Portal
Home Page
Garrison
Division
Tenant Units
Tools
Search
Quick Links
View All Site Content
Pictures
Fort Campbell and 101st Airborne Division (Air Assault) OPORDERS
Fort Campbell Maps and Plans
Fort Campbell Phone Book (PDF)
People Search
Search
Fort Campbell Publications
Sharepoint User Training
Welcome to the Fort Campbell Intranet Portal
Mission Statement
Mission - To Support Expeditionary Forces by Providing Standardized, Effective & Efficient Sustainable Services that Enhance the Well-Being of the Fort Campbell Community.
Fort Campbell Weather Alerts
Weather Warning for Ft Campbell
VALID 20 Jan 1200hr to 21 Jan 0001hrs.
Potential for HEAVY SNOW exists with
Accumulation greater than or equal
to 2 in. in a 12 hour period.
maximum expected 2 in.
Fort Campbell Schools are closing early on Thursday 20 Jan 11 Middle/High School at 1215hr, and Elementary School at 1240hrs
Road Conditions on Fort Campbell, KY; are: GREEN
Road Conditions in the Training Area are: GREEN
ZULU: THU 18:00:48 FT. CAMPBELL: THU 12:
Garrison Commander Items of Interest
Screaming Eagle Bulletin NEW
by Florez, Valerie M CIV USA IMCOM
Revised CAM Regulations
by Haupt, Jurgen Mr CIV USA IMCOM
CAM Regs 190-3, Juvenile Offender Program, 350-2, Oper
Fire Prevention and Protection, and 870-1, Military History, Responsibilities, Policies, and Procedures have been revised and posted...
Command & Staff Directory
by Florez, Valerie M CIV USA IMCOM
1/13/2011 10:04 AM
Screaming Eagle Bulletin
by Florez, Valerie M CIV USA IMCOM
1/13/2011 9:55 AM
Preservation of Documents and Records.
by Haupt, Jurgen Mr CIV USA IMCOM
1/7/2011 2:36 PM
Contact Mr. Jerry Haupt at 798-6804, for disposition and retention instructions concerning instructions contained in the
Or Select Fort Campbell Home Page (Public)
Green Light Burning
last POV fatality - 287
es This Year - 0
es Last Year- 6
ll Links
FCintranet (Old Portal)
Fort Campbell Publications
Community Calendar
Fort Campbell Home Page (Public)
Army Community Covenant
Remedy (New)
Emergency Operations Center (EOC)
Knowledge Management Site (KMS)
Acceptable Use Policy (AUP)

Safety Website (Internet)

Fort Campbell Home

WWW.CAMPBELL.ARMY.MIL
THE OFFICIAL HOMEPAGE OF FORT CAMPBELL, KY

Fort Campbell Home | Our Installation | Our Units | Families | Services | Quick Links | External Links | Weather FAQ

- Garrison Command Group
- Directorates
- Public Affairs Office
- Fort Campbell Housing Services
- Don F Pratt Museum
- Chaplains
- Civilian Personnel Advisory Center
- Combined Federal Campaign
- Office of the Staff Judge Advocate
- Installation Safety Office

Select Our Installation

Installation Safety Office

Fort Campbell Home >
Fort Campbe

External Links D
Links Below a

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sites does not cons
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the linked web site
products or service
For other than auth
as military exchanges and Morale, Welfare and Recreation sites, the Department of the U.S. Army does not exercise any editorial control over the information you may find at these locations. Such links are provided consistent with the stated purpose of this DoD web site.

Fort Campbell Courier News

The Fort Campbell Courier - news
- Gate hours reassessed
- First Rakkasans return from deployment
- Five tips guarantee new outlook in 2011
- Campbell discusses progress in Afghanistan at year's first town hall
- Two 101st Soldiers die

Fort Campbell Courier - Community

The Fort Campbell Courier - community
- Kiosks offer easy access for customer feedback
- Construction complete

Fort Campbell Courier - Leisure

The Fort Campbell Courier - leisure

Fort Ca
World Class Army Home."

Strategically located on the TN/KY state line, the 106,700 acre installation possesses a unique capability to deploy mission-ready contingency forces by air, rail, highway, and inland waterway.

Fort Campbell is proud to be the home of the only Air Assault Division in the world, the 101st Airborne Division (Air Assault). We are also Special the 5th ne) and the 160th Special Operations Aviation Regiment are the home to the 86th Combat Support Hospital, the 716th MP l and Dental activities. We provide training and mobilization National Guard and Army Reserve units. Fort Campbell is an Army tive and reserve component units, Army civilians, Army Families,

As home to the Army's most-deployed contingency forces, we continuously refine our efforts to support expeditionary forces by providing effective, efficient and sustainable services that enhance the well-being of the Fort Campbell community.

Fort Campbell has always been at the forefront of change and continues to be a leader in developing innovative and proactive methodologies to meet our many challenges and the needs of our customers. As we implement change, we are careful not to lose sight of the heritage, traditions, and culture that are so important to Fort Campbell, the Army, and the surrounding communities.

Soldiers assigned to Fort Campbell can expect to have one of the highest quality of life standards in the Army. New housing, quality medical care, thriving communities, recreation and schools combine to ensure that Fort Campbell is a World Class Army Home.

Roads, Weather and Alerts

Fort Campbell Weather
Fort Campbell Traffic
Inclement Weather FAQs

Keep the Green Light Burning

Days since last POV fatality - 285

POV Fatalities This Year - 6

POV Fatalities Last Year- 5

Safety Website (Internet)

Table of Contents

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nstallation Safety Office

Installation Safety Office
- Home and Family Safety
- Kid Safety Page
- Outdoor and Recreation Safety
- Motor Vehicle Safety
- Range, Ammunition & Explosive Safety
- Radiation Safety
- Fort Campbell Best Practices & Lessons Learned
- Safety Regulations, Documents and Forms
- Occupational Safety and Health

Playlist
Cellular safety.mpg
Just drive.wmv
Seatbelts

FOR ALL DIAL 9-1-1

CLICK ABOVE FOR IMPORTANT SAFETY MESSAGE!

U.S. ARMY COMBAT READINESS/SAFETY CENTER

KNOWLEDGE

ampbell Installation Safety Office

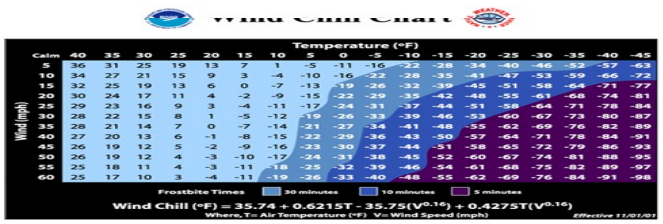
01 and Indiana Ave., Fort Campbell, Kentucky 42223-5000
Phone: 270-798-6995 | Fax: 270-412-6873
SAFETY HOTLINE (270)798-6992

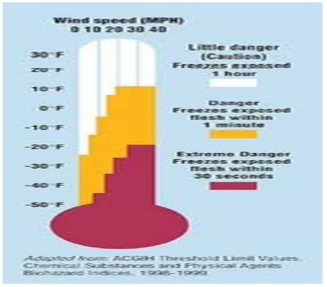
Welcome to the Fort Campbell Safety website. The safety and health of all Soldiers, Family members, and civilians is the constant concern of USAG Fort Campbell Commander and the Installation Safety Office. Here you will find important information about Safety for both on and off duty activities.

Mission Statement

- To provide safety expertise and oversight of safety action plan implementation throughout Fort Campbell to reduce fatalities, injuries, occupational illness and property damages.
- To conserve and protect the war-fighting capabilities and resources of the Division Rear Detachment.
- To enhance the well-being of Soldiers, civilians, Family members and contractors by promoting a safe and healthful working environment.

Office Hours..... 0730-1600
Reintegration Briefings Conducted @ 0930 and 1330





Emergency Preparedness and You- How to Prepare for Extreme Weather

Keep the Green Light

Days since last POV fa
POV Fatalities This Ye
POV Fatalities Last Ye

The safety light will fl days following a vehic

FORT CAMPBEL GRAM

Quality through Safety

IMCOM Safety

1- Are You A Defe Driver
2- Get Ready for Driving
3- Working In Col
4- New Resolutio

U.S. ARM

Safety Website (Internet)

Safety Regulations, Documents and Forms

Fort Campbell Home > Our Installat ...ions,PoliciesandForms.aspx

Installation Safety (

Installation Safety Office

- Fort Campbell Best Practices & Les
- Home and Family Safety
- Kid Safety Page
- Motor Vehicle Safety
- Occupational Safety and Health
- Outdoor and Recreation Safety
- Radiation Safety
- Range, Ammunition & Explosive Safety
- Safety Regulations, Documents and Forms

t Campbell Installation Safety Office

dg 2601 and Indiana Ave., Fort Campbell, Kentucky 42223-5000
Phone: 270-798-6995 | Fax: 270-412-6873
SAFETY HOTLINE (270)798-6992

FORMS/CHECKLISTS/ANNOUNCEMENTS

Heat Stress Prevention Card
Alcohol In Energy Drinks
Confidence Course Checklist
DA Form 4755
DA Form 7566
DoDI 6055.07
FC Poster 8 Fire Plan
FC Form 91 HAZCOM Program
FC Form 2005 POV Inspection Checklist
FC Form 2005 in PDF format
FC 4162 Risk Mgmt Worksheet
FC Form 4255 Motorcycle Inspection Checklist
DD 2272 Fort Campbell
IMCOM-SE Garrison Safety Checklist
JHA Assessment for PPE
JHA
Lifting Calculator
Low Risk Facility SASHOI Checklist
Mishap Risk Mgmt Matrix
Office Ergonomic Assessment Form
OSHA Form 300

DEPARTMENT OF THE ARMY PAMPHLETS

DA PAM 385-10 Army Safety Program
DA PAM 385-16 System Safety
DA PAM 385-30 Mishap Risk Management
DA PAM 385-40 Army Accident Invesigating & Reporting
DA PAM 385-63 Range Safety
DA PAM 385-64 Ammo and Explosives

ARMY REGULATIONS

AR 385-10 The Army Safety Program
AR 385-63 Range Safety
AR 11-34 Army RPP

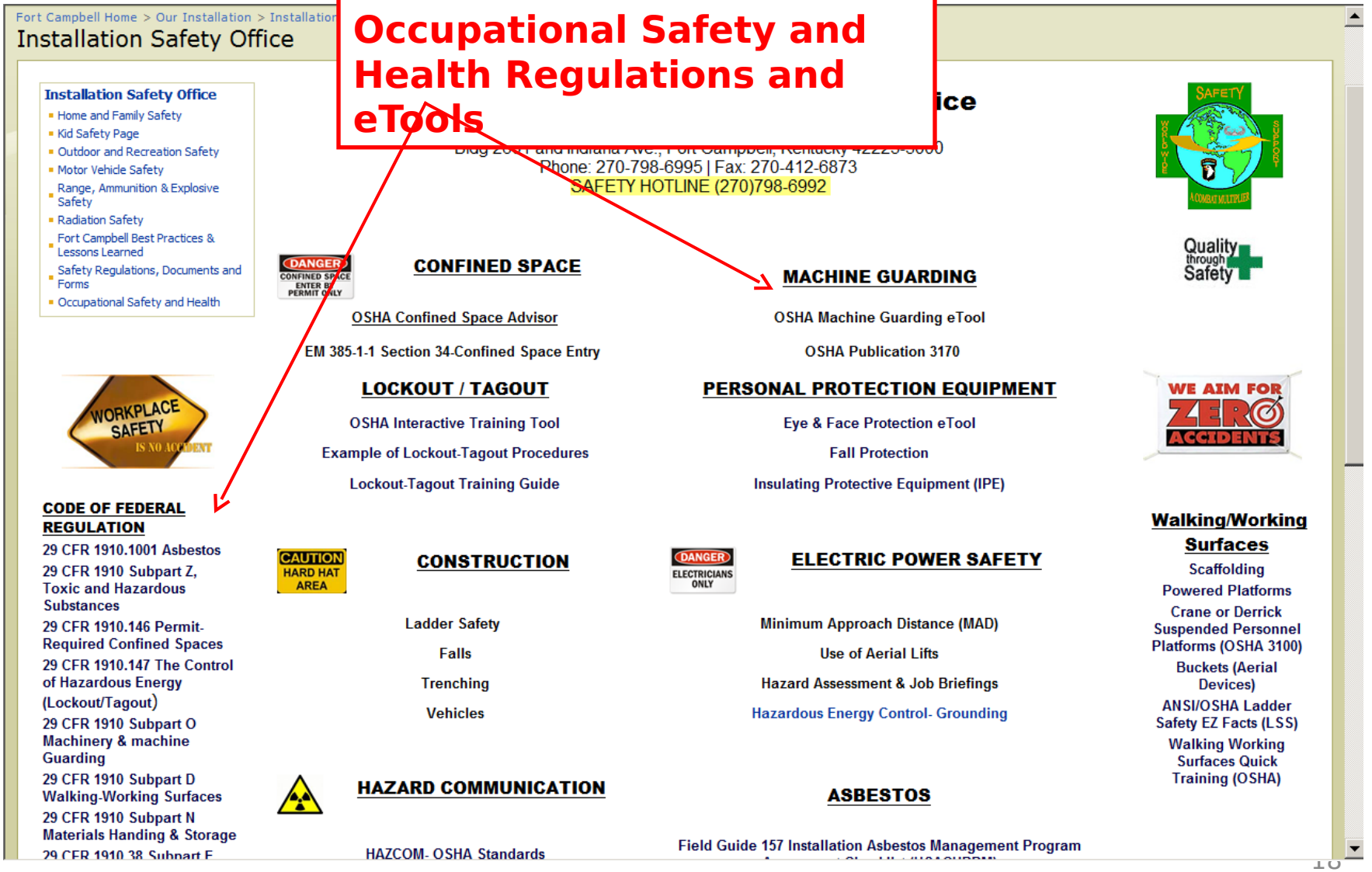
POLICY LETTERS & SAFETY MESSAGES

Executive Order 13513 Prohibiting Text Messaging While Driving
D6 Sends: Safety
IMCOM-SE Supervisor Handbook
IMCOM Safety Policy
IMCOM-SE RD Safety Philosophy

FORT CAMPBELL (CAM) REGULATIONS & CIRCULARS

CAM Cir 385-10-1 101st Airborne Division (AASLT) SOHAP FY10
CAM Cir 215-1 Hunting, Fishing, & Outdoor Recreation Activities
CAM PAM 500-1 Handbook on Emergency Preparedness
CAM Reg 190-1 Fort Campbell Physical Security Program
CAM Reg 190-5 Fort Campbell Motor Vehicle Traffic Regulation
CAM Reg 350-1 Fort Campbell Training Directive
CAM Reg 385-1 Radiation Protection Program
CAM Reg 385-2 Investigation of Serious Accidents
CAM Reg 385-3 Fort Campbell Aircraft Pre-Accident Plan
CAM Reg 385-4 Fort Campell Aviation Mishap Prevention Plan
CAM Reg 385-5 Sustainable Range Program
CAM Reg 385-6 Hazardous Communication Program
CAM Reg 385-7 POV Accident Prevention Program
CAM Reg 385-8 Permit Required Confined Space Entry Program
CAM Reg 420-8 Snow and Ice Removal
CAM Reg 420-24 Fire Prevention & Protection
CAM Reg 40-2 Respiratory Protection Program
CAM Reg 40-3 Installation Ergonomics Program

Safety Website (Internet)


Occupational Safety and Health Regulations and eTools
Fort Campbell Home > Our Installation > Installation
Installation Safety Office
Installation Safety Office
Home and Family Safety
Kid Safety Page
Outdoor and Recreation Safety
Motor Vehicle Safety
Range, Ammunition & Explosive Safety
Radiation Safety
Fort Campbell Best Practices & Lessons Learned
Safety Regulations, Documents and Forms
Occupational Safety and Health
ice
Phone: 270-798-6995 | Fax: 270-412-6873
SAFETY HOTLINE (270)798-6992
CONFINED SPACE
OSHA Confined Space Advisor
EM 385-1-1 Section 34-Confined Space Entry
MACHINE GUARDING
OSHA Machine Guarding eTool
OSHA Publication 3170
LOCKOUT / TAGOUT
OSHA Interactive Training Tool
Example of Lockout-Tagout Procedures
Lockout-Tagout Training Guide
PERSONAL PROTECTION EQUIPMENT
Eye & Face Protection eTool
Fall Protection
Insulating Protective Equipment (IPE)
CODE OF FEDERAL REGULATION
29 CFR 1910.1001 Asbestos
29 CFR 1910 Subpart Z, Toxic and Hazardous Substances
29 CFR 1910.146 Permit-Required Confined Spaces
29 CFR 1910.147 The Control of Hazardous Energy (Lockout/Tagout)
29 CFR 1910 Subpart O Machinery & machine Guarding
29 CFR 1910 Subpart D Walking-Working Surfaces
29 CFR 1910 Subpart N Materials Handing & Storage
CONSTRUCTION
Ladder Safety
Falls
Trenching
Vehicles
ELECTRIC POWER SAFETY
Minimum Approach Distance (MAD)
Use of Aerial Lifts
Hazard Assessment & Job Briefings
Hazardous Energy Control- Grounding
HAZARD COMMUNICATION
HAZCOM- OSHA Standards
ASBESTOS
Field Guide 157 Installation Asbestos Management Program
Walking/Working Surfaces
Scaffolding
Powered Platforms
Crane or Derrick Suspended Personnel Platforms (OSHA 3100)
Buckets (Aerial Devices)
ANSI/OSHA Ladder Safety EZ Facts (LSS)
Walking Working Surfaces Quick Training (OSHA)

Safety Website (Facebook)

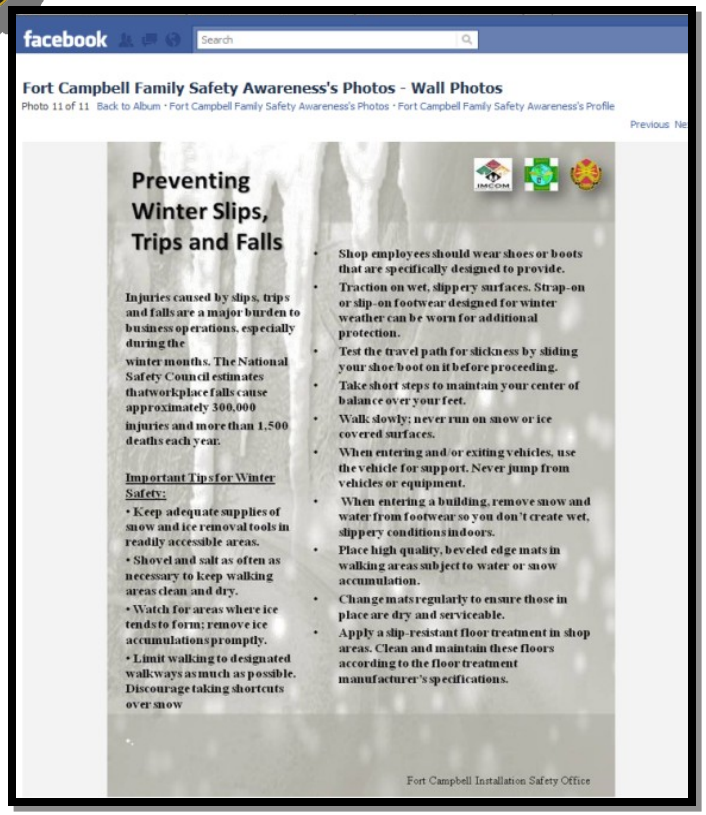
Fort Campbell
Family Safety
Awareness
Facebook

Safety Website (Facebook)

Our Purpose:

To build a resourceful network for Soldiers and Family members to obtain safety information that cultivates a safer home environment, on and off the Fort Campbell Installation.

Safety Website (Facebook)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Search
Fort Campbell Family Safety Awareness's Photos - Wall Photos
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Preventing Winter Slips, Trips and Falls
Injuries caused by slips, trips and falls are a major burden to business operations, especially during the winter months. The National Safety Council estimates that workplace falls cause approximately 300,000 injuries and more than 1,500 deaths each year.
Important Tips for Winter Safety:
• Keep adequate supplies of snow and ice removal tools in readily accessible areas.
• Shovel and salt as often as necessary to keep walking areas clean and dry.
• Watch for areas where ice tends to form; remove ice accumulations promptly.
• Limit walking to designated walkways as much as possible. Discourage taking shortcuts over snow
• Shop employees should wear shoes or boots that are specifically designed to provide.
• Traction on wet, slippery surfaces. Strap-on or slip-on footwear designed for winter weather can be worn for additional protection.
• Test the travel path for slickness by sliding your shoe/boot on it before proceeding.
• Take short steps to maintain your center of balance over your feet.
• Walk slowly; never run on snow or ice covered surfaces.
• When entering and/or exiting vehicles, use the vehicle for support. Never jump from vehicles or equipment.
• When entering a building, remove snow and water from footwear so you don't create wet, slippery conditions indoors.
• Place high quality, beveled edge mats in walking areas subject to water or snow accumulation.
• Change mats regularly to ensure those in place are dry and serviceable.
• Apply a slip-resistant floor treatment in shop areas. Clean and maintain these floors according to the floor treatment manufacturer's specifications.
Fort Campbell Installation Safety Office

facebook
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Fort Campbell Family Safety Awareness's Photos - Wall Photos
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New Year, New Safety Guidelines.
By Kalia Perry
Installation Safety Office
New Years Eve is a huge night for everyone to celebrate the upcoming year. Which means there will be more people out than usual to enjoy the festivities at your local bars, clubs and residential. People thrive off the excitement of the season and drinking does not in some cases make the situation better. Since partying promotes drinking everyone must be aware of the safety hazards that can make or break a night of fun to a trip to the hospital, or jail. New Years is suppose to be a night to remember let's try to implement rational conduct to Ring in the New Year in a enjoyably safe manner.
Listed are some safety suggestions that should used for New Year's Partiers to bring in 2011 with secure merriment
• Designate a Driver: Don't drink and drive. Use the buddy system hang with someone who does not prefer to drink. If on water the same rules apply! It is important to be safe on the water as well, so drink sensibly.
• Don't Drive: If you do have a designated driver make use of it. More people will be driving under the influence on this particular night, so avoid a potentially dangerous accident by staying off the road. If not be alert and drive defensively and Most notably, wear your seatbelt! The best thing to do is to use public transportation, if not stay at friends house until or get a hotel room near your party destination to prevent getting behind the wheel.
• Monitor your Alcohol Intake: A majority of people will be drinking. Just be sure to pay attention to how much you and others are consuming. Drinking too much alcohol can have lethal affects. Be responsible.
• Be Alert: Be aware of your surroundings and how others are acting. Stay away from those who are out of control and might cause harm. Taking preventive measures is key. If someone is really intoxicated, prevent them from trying to drive or leaving with someone they do not know. It's important to keep an eye out for each other.
• Stick Together: Keep a close eye on your friends and family. Nightclubs, bars, or residential parties will be crowded. Ensure you and your group stay together and implement safety net around you in this environment, especially for women, is crucial.

- **Fort Campbell Family Safety Awareness**
  http://www.facebook.com/pages/Fort-Campbell-KY/FortCampbellFamilySafetyAwareness/380473300156
- **Fort Campbell Installation Safety Office**
  http://www.facebook.com/pages/Fort-Campbell Installation-Safety-Office/129491560426587

CDSO & EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

SOHAP Training / Reporting Requirements

SOHAP Training / Reporting Requirements

- **Seasonal Training**
  - **Fall/Winter and Spring/Summer Safety Campaigns**
  - **Situational Awareness**
- **MFRs for Reporting**
  - **Quarterly Report (mid-week, last week of qtr)**
  - **Safety Training Documentation**
- **Quarterly/Annual Low Risk Inspections**
  - **DA Form 4374**
- **“The Matrix”**

SOHAP Training / Reporting Requirements

DEPARTMENT OF THE ARMY
Directorate of XXX Training/Meeting
XXX Street/Road/Avenue
Fort Campbell, KY. 42223

Date:		**Time**	
Topics:		**Scribe**	
Leadership Present for Training:	Mr. John Doe, Director of XXX, Mrs. Josie Doe, Deputy Director of XXX, Mr. Joe Maintenance, Supervisor of Electrical Shop		

Key Points Discussed			
No.	**Topic**	**Attendance #**	**Highlights**
1	(Example) Lock Out – Tag Out	41	Conducted P.E. validating SOP
2	(Example) 4th Quarter FY 10 Accidents	105	Implemented CRM process for dissemination to all Employees prior to shift beginning.

SOHAP Training / Reporting Requirements

"The Matrix" APPENDIX A

SAFETY OCCUPATIONAL HEALTH ACTION PLAN TRAINING & REPORTING REQUIREMENTS								
TASK	**DAILY**	**WEEKLY**	**MONTHLY**	**QUARTERLY**	**BI-ANNUALLY**	**ANNUALLY**	**AS APPROPRIATE**	**REMARKS**
REPORTING REQUIREMENTS								
Number of Assigned/Certified Collateral Duty Safety Officers				X				CDSOs are considered trained/certified only when the CDSO is on written orders, has completed both the online and local CDSO course.
Job Hazard Analysis / Job Safety Analysis				X				JHAs **must** be completed for every task/job within an assigned section/shop. JHAs **should** be reviewed at a minimum annually and/or as the situation dictates. JHAs consist of selecting the job to be analyzed; breaking the job down into a sequence of steps; identifying potential hazards; determining preventive measures to overcome these hazards.
Accident/Incident, Injury/Illness Reporting				X			X	Report injuries and injury claim information to the Safety Office within **one** working day of receiving notification of an accident, incident, injury or illness.
Near Misses	X							Near Misses are incidents that occur that do not result in an accident or injury. **EXAMPLE:** A door which has been improperly installed and swings out blocking the hallway when used, and "barely" misses hitting employees as they pass by the entrance. The Near Miss is "WHAT COULD HAVE HAPPENED" if not corrected.
Army Readiness Assessment								Initial Report required within 90 days of assuming command.

Winter Hazard/ House Keeping Review

Fort Campbell Snow and Ice Removal Program

(CAM REG 420-8)

Winter Hazard/ House Keeping Review

The Program

- CAM REG 420-8
- Decision making (Garrison Commander Level)
- Physical removal of snow and ice to eliminate the hazards they create for the safety of:
  - Essential Personnel
  - Vehicle Movement
  - Aircraft Operations
- Proponent of the program is DPW

Winter Hazard/ House Keeping Review

Who's Responsible

- Garrison Commander
- Emergency Operations Center (EOC)
- Directorate of Emergency Services (DES)
- **Directorate of Public Works (DPW)**
- Airfield Commander or Chief, Campbell Army Airfield
  - Also, Sabre Army Heliport
- 101st Airborne (Air Assault) Division
- Building and Facility Occupants (includes tenant units and activities)
- Family Housing Occupants

Winter Hazard/ House Keeping Review

Program Priority

Priority #1

1. 101st Abn Div Rd from Lee Rd to Sabre AH
2. All Entrances roads from US 41A to Wickham Ave (order: gates 4, 1, 7, 6, 2, 5, Reed Ave to 35th St to Wickham Ave, Glider Rd to CAAF entrance)
3. Flight line priorities (AFLD Cdr)
4. Bastogne Ave, Tennessee Ave, Wickham Ave, Desert Storm Ave, Indiana Ave, A Shau Valley Rd, Strike Blvd, California Ave, & Loop Rd
5. Div HQ and T-39 parking lots & Michigan Ave

Winter Hazard/ House Keeping Review

Program Priority

Priority #2

1. Dependant schools access roads, parking lots, & bus routes (only on school days)
2. Dreyer Field House, In/Out Processing, PX, Commissary, Post Office, CDC's, FRC, Installation Maintenance Facility, Transportation Office, DOL, DPW Compound and Facilities, Library, TMP, Procurement Office, Shoppettes, & Chapels

Winter Hazard/ House Keeping Review

Program Priority

Priority #3

1. Market Garden Rd & Hedgerow Rd
2. Clarksville Base and ASP, Mabry Rd, Angles Rd, Perimeter Rd
3. 3rd St, 19th St, & 23rd St
4. Screaming Eagle Blvd, 28th St, 29th St, 46th St, 49th St, 52nd St, 53rd St, & 57th St

Winter Hazard/ House Keeping Review

Program Priority

Priority #4

1. Destiny Heliport (hangar)
2. Family Housing Areas
3. Morgan Road
4. Sabre Army Heliport
5. Campbell Army Airfield
6. Stillwell Rd, 11th St, 18th St, 52nd St, 16th St, 101 Abn Div Rd from Sabre to US 79
7. Streets, roads, & parking areas not mentioned above (as assigned by DPW/EOC or tenant support units

Winter Hazard/ House Keeping Review

Hazard Considerations

- **Driving**
  - Assess conditions
  - To and from work
  - In and around snow and ice removal vehicles
- **Walking**
  - Assess conditions
  - Clothing and shoes
  - Walking techniques
- **Workplace**
  - Slips, Trips, and Falls
- **Home**
  - Sidewalk; driveway; porches & decks; space heaters; smoke and CO^2 devices; wood stoves & fireplaces

CDSO AND EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

Redeployment Awareness (Concerns / Issues)

Redeployment Awareness (Concerns / Issues)

- **Units are beginning to redeploy. If you conduct reintegration briefings or have direct dealings with Soldiers, check your areas for slip, trip and fall hazards, ensure that egress routes are not blocked and well marked.**
- **Winter is still upon us, ensure that you have a plan to clear sidewalks and remove water in entrance ways/hallways as the amount of visitors/customers increase into your working areas.**

Redeployment Awareness (Concerns / Issues)

- **Beware of Soldiers conducting PT in the early morning hours and during periods of limited visibility. Just because you are driving on a no PT route, does not mean that you will not encounter Soldiers doing PT.**
- **Avoid road rage; be prepared for longer waits while entering/exiting the gates. Expect delays while travelling around the installation and throughout the local communities.**

Redeployment Awareness (Concerns / Issues)

- **Expect an increase of motorcycles being operated on post and the local communities. Always look twice before pulling onto a roadway to avoid a collision with a motorcycle.**

CDSO AND EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

Open Discussion & Questions

CDSO AND EMPLOYEE SAFTEY COMMITTEE MEETING

1QTR FY11

Closing Comments / Adjournment